

APPLICATION TO ENROLL IN UPPER DIVISION SOCIAL WORK COURSES AT THE UNIVERSITY OF MONTANA

EXPLANATION:

A UM social work major or transfer student wishing to enroll in required social work courses at the junior or senior level (i.e. SW 300, 310, 350, 360, 400) must apply for admission. An approved application is required prior to taking junior or senior level courses. Applications are due the last day of the semester preceding anticipated entrance into the 300 level social work courses.

REASON FOR APPLICATION PROCESS:

The UM social work major prepares students for professional social work practice. Due to the vulnerable nature of the populations served, the School of Social Work is responsible for preparing students for the challenges of social work. Thus, the School of Social Work has an obligation to identify students who are not suitable for the profession, or those not prepared to master the necessary knowledge and skills of social work. Additionally this application allows the department to evaluate the written communication skills of the applicant, allowing for identification of areas of opportunity and to enhance student advising.

INSTRUCTIONS:

1. Answer all the questions completely and truthfully. (Falsification or the withholding of information may be grounds for the rejection of this application, or may be considered a violation of the student conduct code. NOTE: Those reviewing your application may request your official college transcript(s) or seek verification of your statements).
2. A resume MUST be attached to your application.

ACADEMIC SUPPORT SERVICES INFORMATION:

Students have access to a range of campus-based academic support services. More information can be found by visiting <http://www.umt.edu/oss/>.

EQUAL OPPORTUNITY:

The University of Montana, School of Social Work does not discriminate. Please visit <http://www.umt.edu/eo/titleix/notice.php> for our full Non-Discrimination statement.

REQUIREMENTS:

Students must meet the following admission criteria. Failure to do so will result in denial of admission to the SW 300 level courses. Students may reapply once they meet the admission criteria and are encouraged to meet with their advisor to discuss their options.

1. Overall grade point average (GPA) of 2.75 (or a GPA of 3.0 in the last 30 credits).
2. Completion of SW 100 and SW 200, with a GPA of 3.0.
3. Completion of 4 of the 7 required extra-departmental courses.

Expectations of Professional Skills, Competencies, & Ethical Conduct

The Bachelor's of Social Work Student Handbook describes the professional skills, competencies, and ethical conduct required of BSW students at The University of Montana. It also includes guidelines for ethical practice in the classroom and practicum. Prior to admission to the 300 level of social work courses, students are expected to read the BSW Student Handbook, UM Student Conduct Code, and the National Association of Social Workers (NASW) Code of Ethics. Ethical social work practice and the dilemmas therein are addressed throughout the BSW learning experience. Students are expected to conduct themselves in line with the NASW Code of Ethics and to seek consultation and supervision from faculty members or agency field instructors when ethical questions arise.

In addition, given the nature of social work practice, students are expected to demonstrate appropriate personal and professional conduct on campus, in the practicum setting and in the community. All students in the BSW Program are also considered members of the social work profession. As such, students must adhere to the professional, ethical, and legal standards prescribed for the practice of social work; including areas of cognitive functioning, communication skills, self-awareness, appropriate personal and professional conduct, professional commitment, empathy, ability to receive and utilize supervision, and knowledge base for social work practice.

The School of Social Work recognizes that persons seeking to enter the profession bring unique life experiences. It is a goal of the School of Social Work to help students access resources and support to overcome personal obstacles that may hinder their success in the profession. Additionally, the School of Social Work has a duty to the profession to ensure that those entering the profession are personally, professionally, and legally able to carry out a full range of social work responsibilities.

A number of social work settings with responsibility for vulnerable populations prohibit persons who have past criminal and/or DUI or drug offense records from securing employment. Therefore, the BSW program requires students to disclose any convictions of a crime of violence against a person (e.g. assault, child abuse, child sexual abuse, rape, sexual assault, incest, domestic abuse, homicide), or convictions of a DUI or drug offense that have occurred prior to student's entry into the program, or during their time in the program.

A criminal record does not necessarily prevent a student from entering or completing the program. However, it may affect practicum placement opportunities. Therefore, students are expected to report any past record as well as any arrests or criminal charges that occur during time in the program to the Chair of the School of Social Work or the student's faculty advisor. Minor traffic offenses are not required to be reported.

The following could result in corrective action. Including referral to a faculty support team, referral to UM Counseling and Psychological Services, referral to the Dean of Student Services, recommendation for a leave of absence with a plan to re-enter the program, and/or recommendation for termination from the program.

- Failure to meet minimum standards of competence.
- Student exhibiting behavior that could be harmful to clients or colleagues.
- Abuse, or dangerous use, of alcohol and other drugs resulting in an interference with a student's performance.

- Failure to demonstrate emotional and behavioral ability to manage stressful situations associated with social work.

Applicant must answer all questions below.

General Information:

Student's Name: _____ Student ID: 790 _____

Phone: _____ Email: _____@umontana.edu

Social Work Advisor: _____

Year in School: Freshman Sophomore Junior Senior

Do you have transfer credits from another school? Yes No

If yes, list the name of the school(s): _____

Pre-Requisites & Grades

Below is a list of the extra-departmental required courses needed to complete an undergraduate degree in social work.

- Five of the eight courses must be completed before starting upper division social work classes (SW 300 and above).
- Indicate the semester the course was completed and the grade received. If the course has not been completed, indicate if it is in progress or when it will be taken.
- **A grade of C- or above is required in these courses.**

	<u>Course</u>	<u>Grade</u>	<u>Semester</u>
1	BIOB 101N or PSYX 250N		
2	ECON 101S, 201 or 202		
3	PSCI 210S		
4	PSYX 100S		
5	PSYX 330S*		
6	PSYX 233*		
7	SOCI 101S		

*PSYX 230 Section C from Missoula College is equivalent to PSYX 330 & 233.

List the instructors name, grade received and semester completed for the SW courses listed below. If these classes are in progress, indicate so in the "Semester" column. The combined GPA of these two classes must be 3.0 or above. If the combined GPA is not 3.0 or above, consult with the Student Services Coordinator before proceeding with this application.

<u>Course</u>	<u>Instructor Name</u>	<u>Credits</u>	<u>Grade</u>	<u>Semester</u>
SW 100		3		
SW 200		3*		

* 4 credits up through catalog year 2017-2018

Calculate your GPA for SW 100 and SW 200 below utilizing the following steps:

1. Determine the Quality Points associated with each grade received (see table below), and multiply by the number of credits of the class. (A grade of B in SW 100 would be 3.0 x 3=9.0)
2. Add the Quality Points of each class together.
3. Divide the total Quality Points by the total credits (6 or 7). This is your GPA: _____

<u>Grade</u>	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
<u>Quality Points</u>	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	1.3	1.0	0.7	0.0

List any other social work courses taken at The University of Montana, or other school, and list instructor's name, grade received and school the course was taken.

<u>Course</u>	<u>Instructor</u>	<u>Grade</u>	<u>Semester</u>	<u>School Name</u>

In the space below, you may offer any additional description or explanation that may help the faculty understand your academic background and performance. If you need additional space, add a typed page to this application.

With the requirements described in Expectations of Professional Skills, Competencies, & Ethical Conduct on page 2 in mind, carefully read through and answer the following questions:

Yes	No	Question
		Do you understand that the UM School of Social Work has a professional responsibility to insure that students graduating with a BSW have met minimum standards of competency and do not exhibit behavior that could place social work clients at risk of physical and emotional harm?
		Have you read the National Association of Social Workers (NASW) Code of Ethics?
		Is the NASW Code of Ethics compatible with your personal values and beliefs, and can you abide by its principles? If no, please explain on a typed separate page.
		Have you ever been convicted of a crime of violence against a person (e.g. assault, child abuse, child sexual abuse, rape, sexual assault, incest, domestic abuse, homicide). If yes, describe the circumstances of the offense, including the date on a typed separate page.
		Do you understand that you are expected to report any arrests or criminal charges during the time you are in the BSW Program?
		Do you understand that the abuse or dangerous use of alcohol and other drugs, which interferes with your performance, is reason for dismissal from the BSW program and reason for refusing to approve your graduation for a social work major?
		Do you understand that a student's personal, emotional, mental or behavioral stability are necessary to avoid placing social work clients at risk of physical or psychological harm and are therefore required for all social work majors?
		Social work practice can often be stressful. Do you understand that coping with high levels of job-related stress, and working appropriately in emotionally charged situations, may be required for successfully completing the social work program?
		Do you agree to abide by the expectations of professional skills, competencies, and ethical conduct listed above and in the BSW Student Handbook?

		Do you understand that if you fail to meet these expectations you may be expected to follow through on a corrective action plan and, that you may be recommended for termination for the BSW Program if you are not able to meet these expectations?
		I understand that the BSW program is typically a two-year program. However, I may work with my advisor to establish an extended pathway to support my success in completing courses and practicum. I may be placed on an extended pathway if this appears necessary to complete the program successfully.

You must attach a one-page resume to this application.

By signing below, you testify that the answers above are truthful.

Student's Signature _____ Date: _____