

A course is in the Special Session if the start & end dates differ from any of the Autumn 2023 Part of Term dates.  
Special Session courses follow the registration deadline model below, regardless of length.

September 4, November 10, and November 22 – 24, 2023 are holidays. They are not instructional/class days. Offices are closed.  
The last day is designated for final examinations and is not an instructional/class day.

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through Instructional Day 2	Instructional Day 3 – 2 <sup>nd</sup> to Last Instructional Day	Last Instructional Day & Beyond
<b>Add a Course<sup>1</sup></b>	<p style="text-align: center;"><b>Registration → Register for Classes</b> Some courses require permission. Contact the instructor to request a digital <a href="#">Registration Override</a></p> <hr/> <p style="text-align: center;"><i>After 9/18:</i> <b><u>Course Add/Change/Drop link</u></b> Instructor + advisor approval</p>	<p style="text-align: center;"><b><u>Course Add/Change/Drop link</u></b> Instructor approval + advisor approval + \$20.00 fee</p>	Only to fix registration errors (see Registrar’s Office)
<b>Drop a Course<sup>2</sup></b> (to drop all/your only course, you must <a href="#">withdraw</a> )	<p style="text-align: center;"><b>Registration → Register for Classes</b> no W on transcript</p> <hr/> <p style="text-align: center;"><i>After 9/18:</i> <b><u>Course Add/Change/Drop link</u></b> Instructor + advisor approval no W on transcript</p>	<p style="text-align: center;"><b><u>Course Add/Change/Drop link</u></b> Instructor + Dean approval + WP or WF on transcript + \$20.00 fee &amp; no refund</p>	<b>Not permitted</b>

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

<sup>1</sup> Any student not registered for at least one credit by 9/18/2023 must email [registration@umontana.edu](mailto:registration@umontana.edu) to review your options. Approval of late enrollment is not guaranteed. Students who were registered and cancelled due to non-payment must instead contact the [Student Account Services](#) to complete payment if they wish to have their class registration reinstated by 10/6/23.

<sup>2</sup> Special session courses dropped **after the 2<sup>nd</sup> instructional day** result in a “W,” “WP,” or “WF” on the student’s transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, review the [withdrawal webpage](#) and submit a semester withdrawal form.

## Autumn 2023 Registration Deadlines

### Special Sessions: Various Dates

A course is in the Special Session if the start & end dates differ from any of the Autumn 2023 Part of Term dates.

Special Session courses follow the registration deadline model below, regardless of length.

September 4, November 10, and November 22 – 24, 2023 are holidays. They are not instructional/class days. Offices are closed.

The last day is designated for final examinations and is not an instructional/class day.

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through Instructional Day 2	Instructional Day 3 – 2 <sup>nd</sup> to Last Instructional Day	Last Instructional Day & Beyond
<b>Credit/No Credit Grading<sup>3</sup></b> (change to or from)	<b>Registration → Register for Classes</b> Register for course then choose <a href="#">Schedule and Options</a> tab <hr/> <b>After 9/18:</b> <a href="#">Course Add/Change/Drop link</a> Instructor + advisor approval	<a href="#">Course Add/Change/Drop link</a> Instructor approval	<b>Not permitted</b>
<b>Adjust Credit Load</b> (variable credit courses only)	<b>Registration → Register for Classes</b> Register for course then choose <a href="#">Schedule and Options</a> tab <hr/> <b>After 9/18:</b> <a href="#">Course Add/Change/Drop link</a> Instructor + advisor approval	<a href="#">Course Add/Change/Drop link</a> Instructor approval	<b>Not permitted</b>

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

<sup>3</sup> Many courses do not allow grade option changes; check the course syllabus for grade options. Instructors cannot change available grade options after the 2<sup>nd</sup> Day of Instruction for this session.

A course is in the Special Session if the start & end dates differ from any of the Autumn 2023 Part of Term dates.  
 Special Session courses follow the registration deadline model below, regardless of length.

September 4, November 10, and November 22 – 24, 2023 are holidays. They are not instructional/class days. Offices are closed.  
 The last day is designated for final examinations and is not an instructional/class day.

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through Instructional Day 2	Instructional Day 3 – 2 <sup>nd</sup> to Last Instructional Day	Last Instructional Day & Beyond
<b>Switch Sections<sup>4</sup></b>	<p style="text-align: center;"><b>Registration → Register for Classes</b> Some courses require permission. Contact the instructor to request a digital <a href="#">Registration Override</a></p> <hr/> <p style="text-align: center;"><i>After 9/18:</i> <b><a href="#">Course Add/Change/Drop link</a></b> Both instructors' approval</p>	<p style="text-align: center;"><b><a href="#">Course Add/Change/Drop link</a></b> Both instructors' approval</p>	<p style="text-align: center;">Only to fix registration errors (see Registrar's Office)</p>
<b>Audit</b> (change to or from)	<p style="text-align: center;"><b>Registration → Register for Classes<sup>5</sup></b> Register for course then choose <a href="#">Schedule and Options</a> tab</p> <hr/> <p style="text-align: center;"><i>After 9/18:</i> <b><a href="#">Course Add/Change/Drop link</a></b> Instructor + advisor approval</p>	<b>Not permitted</b>	

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

For assistance or questions about registration deadlines, please contact us at:

**Office of the Registrar** | 623 Aber Hall | Missoula, Montana  
 t: (406) 243-5600 | w: [umt.edu/registrar](http://umt.edu/registrar) | e: [registration@umontana.edu](mailto:registration@umontana.edu)

<sup>4</sup> After the 2<sup>nd</sup> instructional day students cannot use the Switch Sections procedure to trade to a section that has not yet started. Email the Registrar's Office for details.

<sup>5</sup> Email [registration@umontana.edu](mailto:registration@umontana.edu) from your student email account to request the change to or from audit if the change cannot be made in CyberBear.