

## Autumn 2023 Registration Deadlines

### 8 Week Session II: October 23 – December 15, 2023

### Most Common Registration Actions

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through September 18	September 19 – November 1	November 2 – November 28	November 29 – December 14	December 15 & Beyond
Instructional Days	-	Through Day 8	Day 9 – 23	Day 24 – Last Class Day	After Last Day
<b>Add a Course<sup>1</sup></b>	<b>Registration → Register for Classes</b> Some courses require permission. Contact the instructor to request a digital <a href="#">Registration Override</a>	<a href="#">Course Add Change Drop link</a> Instructor + Advisor approval	<a href="#">Course Add Change Drop link</a> Instructor + Advisor approval + \$20.00 fee		Only to fix registration errors (see Registrar’s Office)
<b>Drop a Course<sup>2</sup></b> (to drop all/your only course, you must <a href="#">withdraw</a> )	<b>Registration → Register for Classes</b>	Email <a href="mailto:registration@umontana.edu">registration@umontana.edu</a> to request drop	<a href="#">Course Add Change Drop link</a> Instructor + Advisor approval + W on transcript + \$20.00 fee & no refund	<a href="#">Course Add Change Drop link</a> Instructor + Advisor + Dean approval + WP or WF on transcript + \$20.00 fee & no refund	<b>Not permitted</b>
<b>Credit/No Credit Grading<sup>3</sup></b> (change to or from)	<b>Registration → Register for Classes</b> Register for course then choose <a href="#">Schedule and Options</a> tab	Email <a href="mailto:registration@umontana.edu">registration@umontana.edu</a> to request change	<a href="#">Course Add Change Drop link</a> Instructor + Advisor approval		<b>Not permitted</b>

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

November 10 and November 22-24, 2023 are holidays. December 15, 2023 is designated for final exams. These are not counted in the instructional/class days listed above. **Final examinations for the standard semester overlap with the last week of this session. Make arrangements with your instructor if you have a conflict.**

<sup>1</sup> Any student not registered for at least one credit **by 9/18/23** must email [registration@umontana.edu](mailto:registration@umontana.edu) to review your options. Approval of late enrollment is not guaranteed. Students who were registered and cancelled due to non-payment must instead contact [Student Account Services](#) to complete payment if they wish to have their class registration reinstated by **10/6/23**.

<sup>2</sup> 8 Week Session II courses dropped **after 11/1/23** result in a “W”, “WP”, or “WF” on the student’s transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, review the [withdrawal webpage](#) and submit a semester withdrawal form.

<sup>3</sup> Many courses do not allow grade option changes; check the course syllabus for grade options. Instructors cannot change the available grade options after **11/1/23** for this session.



## Autumn 2023 Registration Deadlines

### 8 Week Session II: October 23 – December 15, 2023

### Less Common Registration Actions

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through September 18	September 19 – November 1	November 2 – December 14	December 15 & Beyond
Instructional Days	-	Through Day 8	Day 9 – Last Class Day	After Last Day
<b>Switch Sections<sup>4</sup></b>	<b>Registration → Register for Classes</b> Some courses require permission. Contact the instructor to request a digital <a href="#">Registration Override</a>	<a href="#">Course Add Change Drop link</a> Both instructors' approval	<a href="#">Course Add Change Drop link</a> Both instructors' approval	Only to fix registration errors (see Registrar's Office)
<b>Adjust Credit Load</b> (variable credit courses only)	<b>Registration → Register for Classes</b> Register for course then choose <a href="#">Schedule and Options</a> tab	Email <a href="mailto:registration@umontana.edu">registration@umontana.edu</a> to request change	<a href="#">Course Add Change Drop link</a> Instructor + Advisor approval	<b>Not permitted</b>
<b>Audit</b> (change to or from)	<b>Registration → Register for Classes<sup>5</sup></b> Register for course then choose <a href="#">Schedule and Options</a> tab	Email <a href="mailto:registration@umontana.edu">registration@umontana.edu</a> to request change	<b>Not permitted</b>	

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

November 10 and November 22-24, 2023 are holidays. December 15, 2023 is designated for final exams. These are not counted in the instructional/class days listed above.

**Final examinations for the standard semester overlap with the last week of this session. Make arrangements with your instructor if you have a conflict.**

For assistance or questions about registration deadlines, please contact us at:

**Office of the Registrar** | 623 Aber Hall | Missoula, Montana  
 t: (406) 243-5600 | w: [umt.edu/registrar](http://umt.edu/registrar) | e: [registration@umontana.edu](mailto:registration@umontana.edu)

<sup>4</sup> After 11/1/23 students cannot use the Switch Sections procedure to trade to a section that has not yet started. Email the Registrar's Office for details.

<sup>5</sup> Email [registration@umontana.edu](mailto:registration@umontana.edu) from your student email account to request the change to or from audit if the change cannot be made in CyberBear.