

**Dear UM Faculty & Staff,**

**Several services will be unavailable** during a planned outage that will run from **Friday, September 29 to Tuesday, October 3, 2023**. This is due to the 18-month campus-wide project to improve UM's tech infrastructure (also known as the Banner Cloud Migration). This migration should not impact your ability to hold normally scheduled classes.

Unavailable services provided by the Office of the Registrar during this time include (but are not limited to):

- Approving Course Add/Change/Drop requests
- Submitting electronic grade changes
- All services in CyberBear, including your class rosters (still viewable in Moodle)
- Classroom scheduling changes
- Course creation or course adjustments
- Adding or updating affiliates
- InfoGriz reports
- Degree Works

These services will also not be available in-person. Please plan to take care of any business related to these services before or after the outage.

Full details about campus services that will be impacted during the outage are available on the [Banner Cloud Migration page](#).

**Class Rosters**

Class rosters will still be available in Moodle. However, you may wish to save or email yourself a copy of your class rosters from [CyberBear](#). From the Faculty Services page, choose Faculty Class List and Waitlist, then click the course (not the title or CRN) to view your roster. Icons to export or print to PDF are in the top right corner.

**Degree Works Tip for Advising**

Navigate is expected to be minimally impacted during this outage. However, if you plan to advise students during this time to discuss program or graduation progress, you may wish to print audits from Degree Works and/or unofficial transcripts from CyberBear in advance.

**Available Campus Services**

Equally important, the [Banner Cloud Migration page](#) lists services that will still be available or will be minimally impacted. Some critical services that **will be available**

include UM email, Zoom, Moodle, and campus internet.

### **Part-of-Term (Short Session) Courses**

Some key deadlines for a handful of short session courses may occur during this period. Review the [autumn calendar](#) for registration deadline charts for each session and plan accordingly.

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Need help? Chat with us from our webpage or give us a call Monday-Friday from 8 a.m. to 5 p.m.

#### **Office of the Registrar**

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