

Dear UM Students,

Thank you for joining us for summer semester 2023. We want to share some important final details.

Grades for 10-Week, 5-Week Session II and most Special Session courses will post to transcripts on or around Friday, August 4.

Your transcript will continue to display courses as "In Progress" until all final grading processes are complete. This includes GPA calculation, course repeats, and academic standing calculations. Therefore, *prior to this date, grades are not final.*

If you are registered for a 7-Week Session II course, those courses will continue to display as "In Progress" until later this summer. The specific grade posting dates for those sessions are on our <u>Summer 2023 calendar</u>.

We know you are eager to receive your final grades and many of you need to order official transcripts. We hope the following information is useful and can help you plan according to your needs.

Warmly,

Office of the Registrar

Final Grade Entry

All final grades are submitted via CyberBear. Instructors may begin entering grades as early as July 28, but they are not due until midnight on Tuesday, August 1.

Please do not contact your instructor about missing grades until after the August 1st deadline.

Instructors can continue to make grading edits in CyberBear through Wednesday, August 2.

View Grades link

Grades are viewable in <u>CyberBear</u> in real time as your instructor submits them. Go to <u>Student Services</u>, then choose <u>View Grades</u> under Academic Records. Select the term and level. *Remember, these grades may not be final.* To see *final* grades, go to <u>View Unofficial Transcript</u> instead.

View Unofficial Transcript link

Your final grades will post to your unofficial transcript in <u>CyberBear</u>. Go to <u>Student Services</u>, then choose <u>View Unofficial Transcript</u> under Academic Records.

Official Transcript Orders

If you need to order an official transcript, check out our <u>Transcripts & Verifications</u> <u>page</u> for step-by-step instructions. All official transcript orders are placed through our partner organization <u>National Student Clearinghouse</u>.

Before you order an official transcript...

- 1. View or print your unofficial academic transcript in CyberBear
- 2. Determine if your final grades have been posted
- 3. If necessary, determine if your degree has been awarded
- 4. View any holds on your account. You will not be able to place an order if your account has an active hold.

Contacts for Questions About:

- Your assigned grade: contact your instructor
- Grading policy and procedures: grading@umontana.edu
- Transcript orders: transcripts@umontana.edu

• Course registration: <u>registration@umontana.edu</u> or (406)243-5600

Office of the Registrar

University of Montana - 32 Campus Drive Missoula, Montana 59812 | 406-243-5600 grading@umontana.edu | www.umt.edu/registrar