Dear Faculty & Staff,

We sent the following reminder to all students enrolled in spring semester 2023.

Please check your rosters in CyberBear to ensure all students attending are officially enrolled. Choose Faculty Class List and Wait List, then select the row of the course you want to view. Check out The New Look guide for more details.

Don't forget - you can still use registration overrides to grant access to your course, but students must then take action to register themselves in CyberBear by **2/6/23 at 5 p.m**. You may wish to announce this deadline in class.

Thank you!
Office of the Registrar

Dear Students,

Are you sure you're done editing your Spring 2023 class registration? Did you double-check your schedule in **CyberBear**?

Monday, February 6 at 5 p.m. is your last chance to:

- **Withdraw from the WHOLE semester with a partial refund**
    - No "W"s recorded on your transcript
    - Refund percentages align with Montana Board of Regents policy
    - Not sure if you want to withdraw? Check in with an advisor.

        To withdraw from the semester: Visit the semester withdrawal info page for instructions in the "Current Term" tab.

- **Drop individual classes with no "W" on your transcript**
    - No permission required
    - No $10 late drop fee
    - Refunds where applicable
    - CyberBear should only be used for **individual** course drops. You cannot drop your last remaining class in CyberBear.

        To drop an individual class: Log into CyberBear, go to Registration, click on Register for Classes - see last page of the CyberBear Registration tutorial

- **Add a class with a digital registration override**
    - No advisor permission required
    - No $10 late add fee
    - Counts toward full-time status (12 credits) for Federal Pell Grant purposes

        To add a class with a digital registration override: Log into CyberBear, go to Registration, click on Register for Classes - see pages 3-4 of the CyberBear Registration tutorial

- **Adjust grade option and variable credits without permission**
    - Change to or from credit/no credit grading (if the course allows)
    - Change to or from audit

- Edit credit load in variable credit courses (i.e. internships, dissertation, independent study, etc.)

  To adjust grade option and variable credits without permission: Log into CyberBear, go to Registration, click on Register for Classes, then select the Schedule and Options tab - see [tutorial](#)

Check out the [registration deadlines chart](#) or the [calendar](#) for all registration dates, deadlines, and procedures.

What about short (part-of-term) sessions?

UM continues to offer a growing number of part-of-term courses that are shorter than the standard semester. These short sessions operate with different registration deadlines and are published on separate session deadline charts.

Charts for the 12 Week Session, 9 Week Session, 8 Week Session I, 8 Week Session II, and 6 Week Session II are published toward the bottom of the [spring calendar page](#).

Need help? Chat with us from our webpage or give us a call Monday-Friday from 8 a.m. to 5 p.m. (MST).