**CHECKLIST OF REQUIREMENTS FOR THE DOCTORAL INTERDISCIPLINARY STUDIES PROGRAM (DIS)**

Applicant Name:

Application for: [ ] Fall 20 [ ] Spring 20 Email:

**IMPORTANT!! Items 1-4 must be finalized before an online application is submitted. Applicant completes pages 1 and 2. Committee chair completes page 3.**

1. Committee Chair or Co-Chairs (Name, Department, email):

1. Disciplines of the DIS program (minimum 2):
	1.
	2.
	3.
	4.
2. Application packet provided to your committee:
	1. [ ]  GRE Test scores and, if relevant, TOEF; or documentation of exemption.
		1. GRE test date       Verbal:       Quantitative:       Writing:
		2. TOEFL test date       Total Score:
	2. [ ]  Master’s Degree, or equivalent degree program of study that includes at least 30 credit hours of graduate work, and a minimum of 3.0 GPA.
	3. [ ]  Official transcripts from all previous institutions.
	4. [ ]  Curriculum Vitae.
	5. [ ]  Three letters of recommendation (Name and email listed below):
		1.
		2.
		3.
	6. DIS PROPOSAL (corresponding to website, Section 4: Developing a DIS Admission Proposal: <https://www.umt.edu/grad/interdisciplinary-graduate-programs/prospective-students/dis.php> ):
		1. [ ]  **Letter of Intent / Statement of Academic and Professional Goals** with articulation of skills and competencies that match the stated goals. The prospective committee will work with the applicant to develop a list of objectives, that is, skills and competencies needed to meet the research or professional goals of the student.
		2. [ ]  **Relevant Research Plan** with a statement of the research problem(s) that will be addressed, review of literature and articulation of the gap in knowledge (i.e. the context of the proposed research with respect to previous literature in the field), general approach to the methodology, and expected format of the dissertation (i.e. chapters to be submitted). After admission, students must submit a formal dissertation proposal that includes additional detail on the methodology for each component of the dissertation research.
		3. [ ]  **Curriculum Plan / Plan of Study**, with proposed courses, their description and relevance to the DIS program (see requirements, Section I, above), including a timeline of courses already completed and courses to complete.
		4. [ ]  **Assessment Plan** that will have the indicators of achieving the objectives of the program.  The following assessments must be included in the plan, along with others: a dissertation proposal and defense of the proposal, a comprehensive exam, and an oral dissertation defense.  The timeline, expectations and format of each assessment will be developed in coordination with the prospective committee and will be appropriate for the student’s goals and plan of study.  See [Resources](https://www.umt.edu/grad/interdisciplinary-graduate-programs/prospective-students/resources.php) page.
		5. [ ]  **Bio sketch of each prospective committee member** and their contribution to the DIS, including relevant course and research support. .
3. Committee members (List name, department, phone or email):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Department | Email or Phone |
| 1. |       |       |       |
| 2. |       |       |       |
| 3. |       |       |       |
| 4. |       |       |       |
| \*5. |       |       |       |

\* Must be a faculty member of a doctoral granting program.

1. Have you applied to an existing doctoral graduate program at UM? [ ]  Yes [ ]  No
2. If yes to question 5, please explain why you are not pursuing that degree program:

7. [ ]  I have not been dismissed from an existing doctoral graduate program at UM.

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Applicant’s signature Date

**CHECKLIST FOR APPLICANT’S COMMITTEE**

The committee has reviewed the relevance and quality of professional work to date and potential for PhD-level work.

[ ]  Yes [ ]  No

Comments:

There is a clear indication that the proposal is for a truly integrative PhD that cannot be constructed using an existing University of Montana doctoral program.

[ ]  Yes [ ]  No

Comments:

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Applicant’s chair (or co-chair) signature Date

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Applicant’s co-chair signature (if applicable)