# University Library Committee Meeting Minutes 9/12/16

## Call to Order / Roll Call

The meeting was called to order at 4:10 p.m.

Members present: S. Gordon, T. Keenan, G. Morell, M. Semanoff, M. Snow, T. Ward, K. Younggren

Ex-officio member present: S. Zhang

Members absent/excused: K. Brayko, A. Klene, K. Zoellner

#### Minutes from last meeting:

The minutes from 4/11/16 were amended and approved.

Communications**:**

* Members introduced themselves and new members were welcomed.
* Election of a committee chair was postponed. Professor Semanoff reviewed the Committees procedures and thought the Committee might want to revise them since its advocacy role is losing efficacy. He did not meet with the library faculty last year and the committee was not involved in the budget discussion.
* The following statement was sent to ECOS on behalf of the committee from members Zoellner and Keenan since the committee did not have a chair to attend the summer retreat to represent the committee.

The impacts and potential impacts of University budget and personnel cuts were outlined in the University Library Committee’s Resolution passed by Faculty Senate on May 5, 2016. The expectation for the coming year is that these impacts will be evident across campus. What role can Faculty Senate play in moving forward the advocacy work of the ULC (e.g., when resolutions pass but do not alter Administrative decisions, what further steps can be taken)?

The Faculty Senate Chair John DeBoer sent the following response:

ECOS discussed the message regarding the ULC resolution reaffirmed last year. We understand your frustration but decided it is best to wait until the enrollment/budget picture for the coming academic year is clear before we take any action regarding the resolution. Once we have more information I am certainly willing to reach out to the Dean and Provost and remind them of our priorities regarding the Library and its resources.

* Dean Zhang provided several Library updates:

Cancelation List
* The proposed cancelation list was sent with the agenda. The library analyzed the journals according to cost per use. Those that had a low use and high cost are being considered for elimination. Unfortunately the materials with the high cost low use may be used for high level of research. Each Library Liaison has been in contact with departments and has requested feedback on an electronic form on the list by September 26th. It is anticipated that some of the items will be taken off the list. If further cuts are needed, the same list will used. The detailed spreadsheet with the range and cutoff information will be sent for member’s information. These metrics have been used by libraries for quite some time. The Dean plans to have a meeting with VP Whittenburg with regard to designating some of the indirect grant costs to library materials.

Partnering for Student Success

* The library participated in various campus orientation events and activities throughout the summer. Numerous library tours were given to incoming students and their parents.
* The library also participated in the WelcomeFeast, as always, to welcome new and returning students.
* The implementation of the new library system is on schedule. Basic elements have been transitioned and are being tested.
* The library faculty (Sue Samson) and staff (Greg Kattell) produced a short video for the new faculty orientation to welcome all faculty to the library and to meet their liaison librarians, at <https://youtu.be/cZVaEzv8E50>
* The library expanded its’ teach-the-teachers model on information literacy instruction and research and citation at Missoula College this fall. Additional laptop computers were added for check-outs. A laptop cart will be relocated to the library there for instructional classes.
* The Library is working on an interim plan to cover the Missoula College Librarian (Vice Samantha Hines) position

Education for the Global Century

* The First Folio exhibit and related programming events were successful! Lots of high school students visited. Julie Edwards and her team were acknowledged for their work on the project.
* Dr. Clara Chu, Director and Mortenson Distinguished Professor, at the Mortenson Center for International Library Programs, at the University of Illinois at Urbana-Champaign, gave a presentation in July, “Academic Libraries in Global Context: Considering the “Global” and Transnational”. Dr. Chu also met with the library’s management team to discuss best practices to support UM’s global education initiatives.
* The visiting librarian from China, Jayne Xue, gave two presentations at the library, one was on the place where she was from, i.e., Yunnan Province in China and the other was about the library services at her university in the same province.

Discovery and Creative to Serve Montana and the World

* The Library’s Digital Initiative Unit has completed all digitization for UM students’ theses, dissertations, and professional papers, from 1899 to the present, over 10,700 items. Assistant Professor Wendy Walker reports that these items are accessible through ScholarWorks, an open access platform which preserve UM faculty and students’ publications and makes them available worldwide. Since its launch in fall 2013, there have been over 150,000 downloads world-wide.

Dynamic Learning Environment- Facilities Improvement

* New chairs were installed on Level 3.
* The group study rooms doors were removed to make the entire floor of Level 5 a designated quiet study space.
* A new bottle-filler water fountain was installed on Level 3. It has been well received by library faculty, staff, and students.
* Many students used the One Button Studio facility on Level 1. There were over 600 reservations in the first eight months. The Faculty Development Office scheduled two tutorial/tour sessions this year.
* A new faculty member, Erin Baucom, Assistant Professor and Digital Archivist, started on June 1st.
* Chris Vance is the new Circulation, Interlibrary Loans, and Special Building Project Manager. He replaces Patricia Dasilva who worked at the library for 29 years.

The Planning-Assessment Continuum

* The library continues to work on the strategic priories identified in its 2014-2017 Strategic Plan.
* The library’s Assessment Committee is working on the library’s Annual Report, 2015-2016.
* Several facility improvements were made in response to student feedback, e.g., comfortable chairs on Level 5, designated quiet study space on Level 5, a water fountain with the bottle-filler, etc.

Budget

* The library’s share of base-budget cuts for 2016-2017is $297,508 for personnel and $224,000 for operations, including collections, a total of $521,508. The total budget is approximately $7 million with 2 million in personnel, 4 million in collections, and $130,000 in operations. Dean Zhang met with the Interim Provost regarding the need to keep the library open for the late night hours (10:00 p.m.-2:00 a.m.). Currently the library is using vacancy savings to keep the library open for those hours. The interim provost needs to coordinate the big picture and will know more once the enrollment numbers are final.
* Members were provided with a copy of Connections the publication created for donors. The gift money has helped to keep some data base / journal packages. It is helpful for donors include money to process collections and for them to know how the gift money is used.

## Good and Welfare

* Professor Snow has been approached by colleagues who are frustrated about the proposed cancelation lists. They wanted to know whether a letter would help and to whom it should be addressed. The committee’s role of an advocate is useless if no one is listening. The administrators were at the Senate meeting when the resolution passed. The new library system consortium platform opens the possibility for resource sharing, but would require negotiations with vendors. This could mean that UM and MSU could group purchase databases in the future. Members were asked to circulate any ideas they had about advocacy.

## Adjournment

The meeting was adjourned at 4:47 p.m.