# University Library Committee Annual Report 2018-2019

Membership  
  
 Valerie Hedquist, Art (2021), Co-Chair  
  Tony Ward, Public Health (2019)  
 Tobin Shearer, African American Studies(2020)  
 Steve Shen, MC Applied Computing and Electronics (2021)  
 Anna Kline, Geography (2020)  
  William Gardner, Geosciences (2021)  
 Kim Granath (2021)  
 Megan Stark - Fall  
 Donna McCrea (2020)   
Student Members   Henry Curtis, Co-Chair  
 Zoe Nelson (spring)

Ex-Oficio Members  
 Shali Zhang, Dean (Sept - Jan)  
 Barry Brown, Interim Dean (Feb – April)

Meetings

During the academic year, the ULC meets on the second Monday of each month, 4:00-5:00 pm, in the Dean’s Conference Room in the Mansfield Library. The Committee did not meet in October and February.

Committee Responsibilities

1. **Communication**:  The University Library Committee (ULC) communicates between the Faculty Senate and the library administration.
2. **Advocacy**:  The ULC advocates on behalf of the development and maintenance of library resources and services as well as the needs of library stakeholders, including faculty, students and staff, especially as communicated through the Faculty Senate.  Additionally, the committee reviews library matters as they relate to the University’s academic mission.
3. **Review**:  The ULC reviews the annual library acquisitions budget and strategic plan.  The committee participates in the selection and periodic evaluations of the Dean of Libraries.  The committee also participates in the accreditation processes affecting or involving the Mansfield Library.

## Communication Budget /Library Collection

* The committee was provided with a summary of the current Mansfield Library FY2019 Collections Budget, and the Trends of the Mansfield Library Collections Budget (both are appended).  Members also had the opportunity to review a 29 page cumulative cancellation list of resources, from past years. Acquisition Foundation accounts have been used to mitigate reduced collections budgets over the last few years. But given that the available spendable funds are being used up this year and the amount available next year will be far less –this is not sustainable. **Unless the Acquisitions Budget receives a yearly inflationary increase more resources will need to be eventually cut**. Interlibrary Loan can be used, but typically takes a minimum of 2-3 days.  UM already participates in several library buying consortiums.
* Monographs and media can be requested, as needed, via an online form on the library website. Given the significant reduction of the library Collections budget, there have been many resource cancellations over the last few years, and there is no current opportunity to add new databases or e-resources unless other resources of similar cost are cancelled. Some programs, such as Pharmacy and PT share the cost of specific information resources with the library. However, it is important that faculty, staff, and students continue to let the library know what resources they need for their research, learning, and teaching. The library maintains a collections “wishlist” to guide new acquisitions of databases and eresources as funds become available. UM faculty, students, and staff can contact any librarian or Barry Brown, Head of Access and Collection Services to add resources to the wishlist or to further discuss collection needs.

Outreach /Services/Exhibits

* The library received a $2 million donation from Richard Lee Merritt. At his request, the endowment will be used to support the library’s Archives and Special Collections.
* The library had several exhibits and events through the year. In Spring 2019 an exhibit entitled “Plenty Coups Chief of Crows / Plenty Coups of the Apsáalooke was featured on the library’s main floor and an associated lecture was held in the library on April 2.
* The Library is leading an effort to “adopt, adapt, and create [open educational resource (OER) materials](https://www.lib.umt.edu/oer/default.php). Grants are available for faculty to review existing OER materials, and to incentivize faculty to replace textbooks with OER materials or to create OER materials to help reduce the cost of course materials for students. The website includes a Faculty Guide to OER.
* The UM course catalog from 1895- current is now in ScholarWorks. Course syllabi are also available in ScholarWorks.
* The Library now has the Missoula Independent archives available online (assessable from campus) except for three dates.
* A series of performing artistic events were held in the newly constructed Learning Commons area spring 2019.

### Facility / Technology

* + The first phase of the learning commons was completed last summer. It includes large windows, ceilings, lights, power data ports, and a large panel for displays. New furniture will be added as funding is available.
  + The library created a room for editing and data processing with large computer screens. Last year the popular virtual reality room was created. A new laser cutter is available for use in the Paw Print.
  + The Lions Club donated $2,500 to upgrade the library’s Accessible Technology Room. The fund will be used to install swipe card access.
* The former Math Lab on Level 1 will be reconfigured to include a staff and lead student office, studio space, 3D printing, small video edit capacity, and instruction space, including a video wall. Library staff will provide training and consultations for the studios and other innovative services in the space.
* On Saturday, February 9th Facility Services discovered a broken pipe when an alarm went off at 4:30 a.m. Facility Services was on site quickly and covered the stacks, called a restoration company, and the Library administration as outlined in the established disaster plan. A lot of things got wet, but there was minimal damage to the collections. The Library was closed for remediation and testing due to Asbestos concerns from the Mansfield Center ceiling tiles. The main service desk and some carpet on the main floor will be replaced and repairs are needed in the 5th floor restrooms.
* The University considered moving ASUM Daycare into the Missoula College Library location. After several listening sessions the administration ultimately decided to continue using the McGill Hall site after appropriate Asbestos remediation.

Advocacy

* The Library received approval to hire an Evening Supervisor ($26,000/yr) thanks to ASUM advocating for evening open hours. The hours changed effective Sunday November 25th. Operating hours are: Sunday – Thursday, 7:00 a.m. – 2:00 a.m. and the library will open at 10:00 a.m., Saturday and Sunday.
* The University Library Committee sent a letter (below) to the Provost after he announced Dean Zhang’s departure and the need to fill the position on an interim bases. The letter requested that the candidates for the interim position have a background in Library Science.

Call for applications for Interim Dean Communication to Provost Harbor  
  
 January 14, 2019

Dear Provost Harbor,

In light of our assigned responsibility as the Library Committee of the Faculty Senate to “advocate on behalf of the development and maintenance of library resources and services as well as the needs of library stakeholders, including faculty, students and staff, … [and to review] library matters as they relate to the University’s academic mission,” we passed the following statement during our January 14 meeting:

As a library committee, we ask the Provost’s office to revise the call for an interim dean of the library to make clear that candidates should have a background in library science or related field. Our call as a committee to attend to the professionalism and quality of our library staff and faculty makes it clear that an interim dean assignment needs to have a level of expertise and command of the library profession.

We look forward to your response.

Valerie Hedquist, Professor of Art History and Henry Curtis, Student

Co-Chairs of University Library Committee

## Appendix

**MANSFIELD LIBRARY - COLLECTION BUDGET FY 2019**

8 October 2018

**I. STATE FUNDS** $3,319,172 Allocation

No inflationary increase allocated to FY 2019 Collection Budget

State Allocation for Collection Budget = $3,319,172

Addition: UM Affiliate Libraries Cost Share of $143,000

Addition: Foundation Acquisition Gift Funds of $317,000

**II. ALLOCATIONS**

Continuing Resources $3,093,172 State Fund Allocation

(Databases & Ejournals

& Print Journals & ($155K Foundation Acquisition Funds Addition)

Ebook Subscriptions ($143K Affiliate Libraries Cost Share Addition)

& Standing Orders) ($50K Research Office WoS Addition)

Monographs $0 State Fund Allocation

& Media ($163K Foundation Aquisition Funds Addition)

Collection Utilities $204,000 State Fund Allocation

Postage & Mailing $20,000 State Fund Allocation

Binding $2,000 State Fund Allocation

***Mansfield Library Collection Budget - Trends - Fall 2018***

In FY 2013 the university budget allocation for library collections was over $5 million (before a rescission was received that year). In FY 2019, it was about $3.3 million - **a reduction of 33%** over the last six years (not counting the loss of yearly inflationary increases which results in a much greater reduction of overall purchasing power). This has resulted in resource cancellations and a significant loss in access to journals, databases, books, and media that students and faculty rely on to keep up with research and scholarship in their disciplines.

**The library currently has a collection budget, that is smaller in total amount than it was 11 years ago (FY 2008).** And the collection budget now has a structural deficit and access to current e-resources for FY 2019 can only be maintained by spending down large amounts of Foundation Gift Accounts available for Library Acquisitions and greatly reducing monograph and media purchases. **In FY 2021 maintaining current e-resources will no longer be sustainable** and the only solution, unless the collection budget allocation is increased by a yearly inflationary factor of at least 6%, will be to cancel a large amount of e-resources including Ejournal Packages.

**Mansfield Library - Collection Budget Allocation - FY 2005 to FY 2019**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Allocation  (Final) | Base Cut | Inflationary Increase | Rescissions | Net Increase/Decrease |
| FY 2005 | $2,823,606 |  | 6% | $10,241 | + 6% |
| FY 2006 | $3,102,270 |  | 9% |  | + 9% |
| FY 2007 | $3,224,670 |  | 9% | $156,000 | + 4% |
| FY 2008 | $3,450,396 | $156,000 | 7% |  | + 7% |
| FY 2009 | $3,691,925 |  | 7% |  | + 7% |
| FY 2010 | $3,985,088 |  | 8% |  | + 8% |
| FY 2011 | $4,300,695 |  | 8% |  | + 8% |
| FY 2012 | $4,641,551 |  | 8% |  | + 8% |
| FY 2013 | $4,868,532 |  | 8% | $141,544 | + 5% |
| FY 2014 | $4,549,680 | $360,000 | 0% | $277,000 | - 6.5% |
| FY 2015 | $4,210,948 | $615,732 | 0% |  | - 7.4% |
| FY 2016 | $4,171,948 |  | 0% | $39,000 | - 1% |
| FY 2017 | $3,966,948 | $224,000 | 0% |  | - 5.3% |
| FY 2018 | $3,366,948 | $600,000 | 0% |  | - 15% |
| FY 2019 | $3,319,172 | $48,000 | 0% |  | - 1% |